



RugbyConnect Transfer User Guide

Irish Rugby Football Union

10-12 Lansdowne Road | Ballsbridge | Dublin 4 | D04 F720

T +353 01 6473800 | **F** +353 01 6473801

www.irishrugby.com  



Transfers in RugbyConnect

This guide provides you with the information to complete a transfer on Rugby Connect. However, each province has their own provincial rules and deadlines regarding the transfer process, and you should contact your province for specific guidance on rules and regulations regarding a transfer (contacts listed at the end of the document).

In Rugby Connect all four parties in a transfer must agree and approve the transfer on the system; The club the player is leaving, the club the player is going to, the player (parent / guardian) and the province. Once approved by all parties the player will be eligible to be selected for team sheets in their new club.

Transfer Guidelines – for the Player

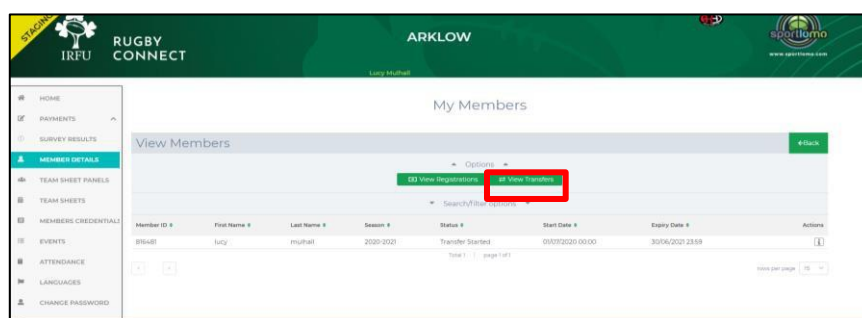
Please Note: To begin a transfer either the club sending or the club receiving the player can initiate the transfer and NOT the player.

The player has two steps to complete in RugbyConnect to ensure their transfer is approved and complete.

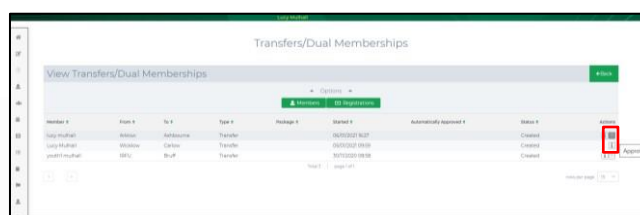
1. Approve and accept the terms and conditions of the transfer
2. Register with your new club

1. Approve the transfer.

Your sending/receiving club will initiate the process. Once you receive the email notifying you that a transfer applicated has been started in Rugby Connect you must login to your public user account in Rugby Connect, or click through from the email you have received.



Go to your “Member Details” page in your profile and click on the “View Transfers” box highlighted by red in the above picture. This will show you the transfer and you can click the action button as highlighted to approve the transfer.



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You will now view your transfer application. Ensure that the correct “Reason for transfer” is inputted, the correct clubs and that your personal details are correct also. You must then read the terms and conditions. You can then tick the box to agree to them and press the approve button to approve your transfer.

Transfer Request

Member: lucy mulhall

From:

To: Ashbourne

Created: 06/01/2021 16:27

Automatically Approve on:

Status: Created

Reason: Moved house

Terms & Conditions

Term and conditions

TERMS AND CONDITIONS FOR ADULT TRANSFER

1. We have read and understand the Union's Regulations relating to the registration, eligibility, movement and payment of Club Players in Ireland

2. We affirm that the Union's Regulations 6.5 relating to the movement of players and 6.6 relating to the payment of players have been complied with, and that no Material Benefit of any kind including Signing on Money has been paid or agreed to be paid directly or indirectly to the player in return for transferring to or playing for this Club.

I have read and agree to the terms and conditions

Approve

Once you have approved your transfer and your club and province have also approved it you will see a new box on your homepage saying, 'Complete Transfer'. This action allows you to register with your new club to complete the transfer. This is step 2 of the process.

Members

IRFU ID: 21

Member Status: Transfer Started

Member Season: 2021-2022

Adult Player 21/22 - View

Expired: 30/06/2022

Details

Qualifications

Certifications

Events

Complete Transfer



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You will be asked to pay the clubs registration fee if they have chosen to charge their fees via Rugby Connect. Select the membership you require, e.g. Adult Player.

Member Transfers

Select New Club Membership

Member Name:

From Club:

To Club:

Select and Confirm

currency: EUR

Choose category you wish to transfer to:	Price	Transfer Discount	Total
Adult Player	0.00	0.00	0.00
Total Cost (Ex Fees)			0.00

Now simply fill in your details, just as when you first registered in Rugby Connect, and accept the terms and conditions of your registration once reading through them and your transfer is then complete.

Adult Player

Personal Data

☐ Please Check This Box if you are filling in this form on behalf of someone else. If yes, please give your details.

First Name:

Last Name:

DOB:

Address Line 1:

Address Line 2:

Town / City:

Country:

Postcode / Eircode:

I have read and accept IRFU Data Protection Provisions

The IRFU is committed to protecting and respecting your privacy. For the purposes of this registration, the IRFU is the Data Controller and is responsible for storing and otherwise processing the personal data that you provide in a fair, lawful, secure and transparent way. By filling this form, I confirm that I understand that it is necessary for the Irish Rugby Football Union (IRFU) to collect and record the personal data on this form (Personal Data) for the legitimate reasons of administering, operating and developing the game of rugby in Ireland. I understand that the Personal Data will be processed by the IRFU for the purposes of this registration and I give the IRFU permission to do so. I further understand that I have a number of rights around the processing of Personal Data, including the right to request or writing a copy of my Personal Data about the IRFU holds, amend any information which is incorrect and to apply to have my Personal Data erased. I can also confirm that I have had the opportunity to consult further relevant information concerning my data protection rights at the relevant IRFU website address.

The Irish Rugby Privacy policy can be found at <https://www.irishrugby.ie/privacy>.

☐ I accept.

Medical Information

I have informed the Club/related organisation of any necessary medical/behavioural information that allow club personnel to keep me safe.

☐ I accept.

☐ I am aware that the Player's photograph or video image may be taken whilst attending or participating in games or activities connected with Irish Rugby. [View](#)

☐ I would like to subscribe to the IRFU newsletter and other IRFU email marketing communications. I am aware I can unsubscribe at any time.

Receipt

Signature:

Confirmation will be emailed to:

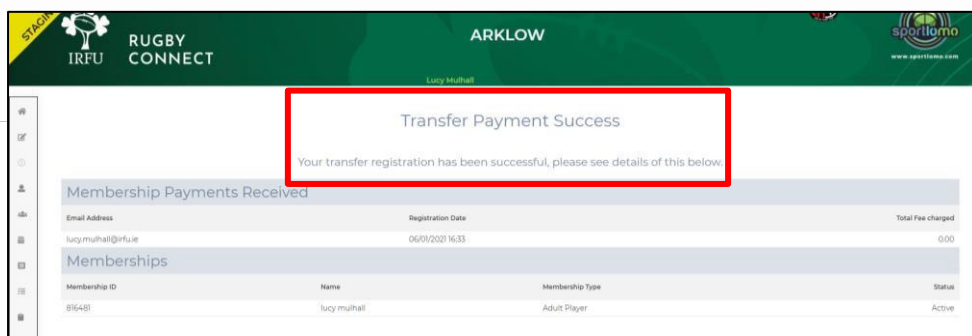
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Who can I contact for more information about Transfers?

- **Connacht:** Zoe Langsdale – zoe.langsdale@connachtrugby.ie
- **Leinster:** – Dermot O'Mahony – dermot.omahony@leinsterrugby.ie
- **Munster:** Jane Burns – janeburns@munsterrugby.ie
- **Ulster:** Graeme Ormiston – rugbyconnect@ulsterrugby.com

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